

ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE CHILDREN’S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

Updated – 9 10 2025

Minute number	Item and	Action* *Items remain until action completed.	Lead officer	Progress – (when/ where/how update will be provided)	Outcome (where recommendations are made to other bodies)
	19 September 2024				
22	Work plan – CS Budget Working Group Childrens Services Budget Update.pdf	Decision Made: The Committee was advised that officers would provide a breakdown of agency staff and their positions within the service to the Committee. Action – Officers aware	Finance Manager	To be reviewed under new recruitment and retention work following pay and reward.	
	26 November 2024				
41	Work plan – CS Budget Working Group Forward Plan cover report CS Nov 2023.pdf	Decision Made: That the O&S Board recommends that Children’s Services Officers: 1. Increase awareness of school transport options through engagement and co-production with parents and carers, in order to reduce the impact on the school transport budget wherever possible.	Tanya Smith		Paper going to Cabinet in October coming November 2025

		Action – recommendation sent to officers and update requested			
	28 January 2025				
49	Children in Care and Care Experienced Young People Sufficiency Report Children in Care and Care Experienced Young People Sufficiency Report.pdf	Decision Made: The officers agreed to share the final governance and quality assurance framework with the Committee once agreed and signed off as final. Action – Officers aware The Committee agreed to continue discussions outside the meeting regarding the best ways to address the barriers identified in the report and to reach an agreement on how the Committee will receive that information. Action – Officers aware	Head of Children's Commissioning	Work still in progress. Dates to follow.	
	11 March 2025				
	Children and Young People's Partnership Plan 2025-2030 Children and Young Peoples Partnership Plan 2025-2030.pdf	Decision Made: It was agreed that the KPIs for this would be shared with the Committee. Action – Officers aware	Head of Performance, Governance & Systems	KPIs have not yet been agreed. The next meeting is 20 October 2025.	

	Young Peoples Partnership Plan 2025-2030.pdf				
	SEND Improvement Update SEND Improvement Update.pdf	Decision made: The officers agreed to share the full review of the DSG finances as well as the SEND improvement board's response to the review. Action – Officers aware The Committee requested an update on the ongoing work regarding education outside of school and home education and asked that it be shared with the Committee. Action – Officers aware	Director of Education and Skills Interim SEND Improvement Officer		
	10 June 2025				
10	<u>Recommendations from Council - Rebirth of Youth Services</u>	Decision Made: Children's Services agreed to consider when they could provide the report and updated the Committee outside of the meeting. Action – Officers aware	Corporate Director of Children's Services		Action sent to Shirley.
12	<u>Housing for Care Experienced Young People</u>	Decision Made: It was Proposed, Seconded and RECOMMENDED that the Committee seeks assurance that the new Joint Housing protocol has been successfully agreed and is working effectively to ensure our Care Experienced Young People are seeing an	Director of Housing and Communities		Agreed with Housing in meeting that update would come as a committee report in

		improved service and are in receipt of timely advice and safe housing that suits their individual needs and hopes for the future. Action – Officers aware			January - ADDED TO WORK PLAN
	15 September 2025				
22	<u>Members of Youth Parliament Update</u>	Decision Made: The Chair also advised that following advice regarding good practice, it was her hope to invite a Parent Carer Forum representative to attend relevant Committee meetings moving forward. Action – Committee aware		PCF rep been invited to November 2025 meeting.	
25	<u>Alternative Provision Improvement Plan</u> <u>Alternative Provision Improvement Plan Final.pdf</u>	Decision Made: The Committee discussed the routes into AP, including exclusions and EHCPs, and officers agreed to provide further data on this breakdown. Action – Officers aware	Director of Education and Skills		
28	<u>Portfolio Holder Update</u>	Decision Made: Safeguarding training for all Councillors was scheduled for 28 October; members were asked to emphasise its mandatory nature to colleagues. Action – Committee aware			

29	<u>Work Plan</u>	Decision Made: The Chair highlighted the budget item due to come to the November meeting and the suggested topics received and advised that they fell within the inclusion area and SEND overspend and that she would circulate a Key Lines of Enquiry form to the Committee to help shape the report as soon as possible, before sharing with Children's Services. Action – Committee aware The Chair also highlighted two reports due to go to Cabinet in October as the Home to School Transport Policy and Special School Funding Review and that these would be shared with the Committee once published and any comments can be shared with the Chair or taken directly to Cabinet. Action – Officers aware			